

# ROCKLIN UNIFIED SCHOOL DISTRICT

2615 Sierra Meadows Drive Rocklin, CA 95677



Todd Lowell, *President*  
Greg Daley, *Vice President*  
Camille Maben, *Clerk*  
Wendy Lang, *Member*  
Susan Halldin, *Member*

## JULY 16, 2015 CLOSED SESSION — 4:00 P.M. SPECIAL MEETING MINUTES — 6:30 P.M.

1.0 **CALL TO ORDER**– President Todd Lowell called the special meeting of the Rocklin Unified School District Board of Trustees to order at 4:00 P.M., July 16, 2015, in the District Administration Office located at 2615 Sierra Meadows Drive, Rocklin, CA, 95677. A quorum was established.

2.0 **ROLL CALL**

Trustees Present:                    Todd Lowell, *President*  
   Greg Daley, *Vice President*  
   Camille Maben, *Clerk*  
   Wendy Lang, *Member*  
   Susan Halldin, *Member*

Administrative Staff: Roger Stock, *Superintendent*; Deborah Sigman, *Deputy Superintendent Educational Services*; Barbara Patterson, *Deputy Superintendent Business and Operations*; Colleen Slattery, *Assistant Superintendent Human Resources*; Sue Wesselius, *Senior Director Facilities and Operations*; Craig Rouse, *Incoming Senior Director Facilities and Operations*; Marty Flowers, *Director Secondary Programs & School Leadership*; Karen Huffines, *Director Elementary Programs & School Leadership*; Tammy Forrest, *Director of Special Education and Support Programs*; Mike Fury, *Chief Technology Officer*; Brenda Meadows, *Recorder*.

3.0 **CONVENE TO CLOSED SESSION (4:00 P.M. )** – The Board adjourned to closed session regarding the following matter(s):

- 3.1 *Public Employee Performance Evaluation* as authorized by Government Code 54957.  
Position: Superintendent
- 3.2 *Public Employee Appointment* as authorized by Government Code 54957  
Position: Assistant Principal, Rocklin Independent Charter Academy (RICA)  
Position: Director, Fiscal and Purchasing Services

4.0 **RECONVENE TO OPEN SESSION** – President Lowell reconvened the meeting to open session.

5.0 **REPORT OF ACTION TAKEN IN CLOSED SESSION** – No action was taken in closed session.

6.0 **PLEDGE OF ALLEGIANCE** – Trustee Daley led the Board and audience in the Pledge of Allegiance.

7.0 **AUDIENCE/VISITORS PUBLIC DISCUSSION** – Todd Lowell welcomed all visitors and invited them to speak on agenda items at the conclusion of the Board’s discussion. He also invited visitors to speak at this time regarding non-agenda items, noting a three minute time limit per person. The following comments regarding non-agenda items were noted:

Public Comment:

Amy and Kelly Rogers, RUSD parents with four children, quoted Board Policy 5141.4, Penal Code section 11174.3 on mandated reporting, alleging that District personnel were aware of alleged abuse reported at Breen Elementary and failed to take appropriate action.

Laura Smith, grandparent of a Whitney High School student shared with the Board a bullying situation her granddaughter experienced. Mrs. Smith shared her concern that student participants in the alleged bullying incident were not given adequate consequences. She also shared concern with perceived lack of response by staff and District leaders. Trustee Todd Lowell asked Mrs. Smith if she had been contacted by a District Representative after she brought this matter to the Board at a previous Board meeting. She stated that yes, Mr. Flowers had contacted her, and after a discussion with him, Flowers informed her that he would follow up with the high school to verify facts and invited her, along with her son, to a follow up meeting. The Smiths declined the meeting since the WHS Vice Principal would not be attending. Superintendent Stock informed Mrs. Smith that the Educational Services department would follow up on this matter further and clarified that statements made by students under the age of 18 are not permissible for public review by anyone other than a student's parent.

Parent Nancy Muir stated, in reference to Mrs. Smith's statement, that she would be interested in knowing the age of students involved in the alleged incident and whether statement releases might be permissible if students were over the age of 18.

#### 8.0 **COMMENTS FROM BOARD AND SUPERINTENDENT** –

Wendy Lang shared that she recently visited the secondary summer school program at Whitney High School and enjoyed seeing the great work being done on behalf of students. Lang thanked the Summer School administrators for their hard work.

Susan Halldin shared that she too visited the summer school campuses and credit recovery programs and was thankful to see the programs running so well.

Superintendent Roger Stock, introduced Craig Rouse, new Senior Director Facilities and Operations who will be replacing Sue Wesselius and Tammy Forrest, new Director of Special Education and Support Programs, both who were officially attending their first Board meeting.

#### 9.0 **ACTION ITEMS - CONSENT CALENDAR**

9.1 **APPROVE BOARD MINUTES** – Request to approve Board minutes.

9.1.1 June 24, 2015 (Regular Meeting)

9.2 **APPROVE CERTIFICATED PERSONNEL REPORT** – Request to approve personnel items included on the Certificated Personnel Report. (Colleen Slattery)

9.3 **APPROVE CLASSIFIED PERSONNEL REPORT** – Request to approve personnel items included on the Classified Personnel Report. (Colleen Slattery)

9.4 **APPROVE CONTRACT WITH WALLACE KUHL & ASSOCIATES, INC. FOR CONSTRUCTION TESTING AND INSPECTION SERVICES FOR GRANITE OAKS MIDDLE SCHOOL EXPANSION PROJECT** – Request to approve contract with Wallace Kuhl & Associates, Inc. for construction testing and inspection services for Granite Oaks Middle School expansion project and authorization of the Superintendent or his designee to sign on its behalf. (Sue Wesselius)

9.5 **AWARD BID FOR ASPHALT REPAIRS, SEAL COATING AND STRIPING AT WHITNEY HIGH SCHOOL** – Request to approve and award bid for asphalt repairs, seal coating and striping at Whitney High School with J.B. Bostick. (Sue Wesselius)

- 9.6 **APPROVE REQUESTS FOR AUTHORIZATION FROM SCHOOL CONNECTED ORGANIZATIONS (PTC/BOOSTER CLUBS) FOR 2015-16**– Request to approve authorization of school connected organizations list (PTC/Booster Clubs) for 2015-16. (Barbara Patterson)
- 9.7 **APPROVE SERVICE AGREEMENT WITH LOZANO SMITH FOR LEGAL SERVICES FOR SPECIAL EDUCATION**– Request to approve 2015-16 contract with Lozano Smith for legal services for special education. (Barbara Patterson)
- 9.8 **APPROVE RESOLUTION 15-16-01, DELEGATING BARBARA PATTERSON AS REPRESENTATIVE AND ROGER STOCK AS ALTERNATE REPRESENTATIVE TO THE JOINT POWERS BOARD FOR SCHOOLS INSURANCE GROUP (SIG) FOR 2015-16** – Request to approve Resolution 15-16-01 delegating Barbara Patterson as Representative and Roger Stock as Alternate Representative to the Joint Powers Board for SIG for 2015-16. (Barbara Patterson)
- 9.9 **APPROVE MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN ROCKLIN UNIFIED SCHOOL DISTRICT (RUSD) AND ROCKLIN ACADEMY (RA), ROCKLIN ACADEMY 2 (RA2) AND WESTERN SIERRA COLLEGIATE ACADEMY (WSCA); APPROVE ANNUAL FACILITIES USE AND FEE AGREEMENTS FOR MOU FOR SPECIAL EDUCATION USE OF FACILITIES BETWEEN RUSD AND RA AND RA2 FOR 2015-16 SCHOOL YEAR** – Request to approve the MOUs for RA, RA2 and WSCA; Facilities Use Fee Agreements and MOUSs for special education use of facilities with RA and RA2 for 2015-16 school year. (Barbara Patterson)
- 9.10 **APPROVE RESOLUTION 15-16-04 RESOLUTION TO REDUCE OR ELIMINATE NON-REPRESENTED CLASSIFIED SERVICES FOR THE 2015-16 SCHOOL YEAR** – Request to approve Resolution 15-16-04 a resolution to reduce or eliminate non represented classified services for the 2015-16 school year. (Colleen Slattery)
- 9.11 **AWARD BID FOR LEASED COPIERS AND COPIER MAINTENANCE SERVICE TO RAY MORGAN COMPANY** – Request to award the leased copier and copier maintenance service contract to Ray Morgan Company . (Barbara Patterson)
- 9.12 **REJECT CLAIM NO. R15-03 AND RETURN TO CLAIMANT CLAIM NO. R15-03 FOR UNTIMELY CLAIM**– Request to reject Claim No. R15-03 and return to claimant claim No. R15-03 for untimely claim. (Barbara Patterson)
- 9.13 **APPROVE QUARTERLY REPORT ON WILLIAMS UNIFORM COMPLAINTS** – Request to approve quarterly report on Williams Uniform Complaints for the quarter ending in June 30, 2015. (Deborah Sigman)
- 9.14 **APPROVE RATIFICATION AGREEMENT WITH UNIVERSITY ENTERPRISES, INC. ON BEHALF OF THE CALIFORNIA MATHEMATICS PROJECT AND CALIFORNIA STATE UNIVERSITY, SACRAMENTO** – Request to approve ratification agreement for professional services with University Enterprises, Inc. on behalf of California Mathematics Project at Sacramento State University. (Deborah Sigman)
- 9.15 **APPROVE CHANGE ORDER NO. 01 TO THE LEASE/LEASEBACK CONTRACT WITH LANDMARK CONSTRUCTION AT THE ROCKLING HIGH SCHOOL (RHS) HVAC & LIGHTING RETROFIT PROJECT TO INCLUDE THE ADDITION OF ONE RELOCATABLE CLASSROOM AT SUNSET RANCH ELEMENTARY SCHOOL** – Request to approve Change Order No. 01 to the lease/leaseback contract with Landmark

Construction at the RHS HVAC and lighting retrofit project to include the addition of one relocatable classroom at Sunset Ranch Elementary School. (Sue Wesselius)

- 9.16 **AWARD BID FOR CUSTODIAL SUPPLIES FOR 2015-16** – Request to award bid for custodial supplies from Sac-Val Janitorial Supply for the 2015-16 school year. (Sue Wesselius)
- 9.17 **APPROVE RESOLUTION 15-16-03 ADOPTING A DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS FOR 2015-16** – Request to approve Resolution 15-16-03 authorizing submission of a Declaration of Need for Fully Qualified Educators for the 2015-16 school year. (Colleen Slattery)
- 9.18 **APPROVE REVISED DISTRICT LIBRARIAN JOB DESCRIPTION** – Request to approve revised job description for the position of District Librarian Media Coordinator to District Librarian. (Colleen Slattery)
- 9.19 **APPROVE PROGRAM SPECIALIST II COORDINATION OF LOCAL CONTROL AND ACCOUNTABILITY PLAN (LCAP) JOB DESCRIPTION** – Request to approve job description for the position of Program Specialist II Coordination of LCAP. (Colleen Slattery)
- 9.20 **BOARD POLICY (BP), ADMINISTRATIVE REGULATIONS (AR) & EXHIBITS (E)** – Request to approve the following Board Policies, Administrative Regulations and Exhibits. (Colleen Slattery)
- |         |            |   |
|---------|------------|---|
| 9.20.1  | BP 4117.3  | Personnel Reduction – Revised                         |
| 9.20.2  | AR 4112.5  | Criminal Record Check – Revised                       |
| 9.20.3  | E 4112.5   | Criminal Record Check – Renumbered                    |
| 9.20.4  | AR 4212.5  | Criminal Record Check – Revised                       |
| 9.20.5  | E 4212.5   | Criminal Record Check – Renumbered                    |
| 9.20.6  | AR 4312.5  | Criminal Record Check – Revised                       |
| 9.20.7  | E 4312.5   | Criminal Record Check – Renumbered                    |
| 9.20.8  | AR 4112.62 | Maintenance of Criminal Offender Records – Deleted    |
| 9.20.9  | E 4112.62  | Maintenance of Criminal Offender Records – Renumbered |
| 9.20.10 | AR 4212.62 | Maintenance of Criminal Offender Records – Deleted    |
| 9.20.11 | E 4212.62  | Maintenance of Criminal Offender Records – Renumbered |
| 9.20.12 | AR 4312.62 | Maintenance of Criminal Offender Records – Deleted    |
| 9.20.13 | E 4312.62  | Maintenance of Criminal Offender Records – Renumbered |
- 9.21 **APPROVE STIPULATED EXPULSION(S)** – Request to approve stipulated expulsion(s) for Student No. 071515-01 & Student No. 07151502 (Deborah Sigman)

Camille Maben noted her absence at the June 24, 2015, Board of Trustees meeting and requested removal of **Item 9.1.1** for separate action.

Follow this, a **MOTION** was made by Wendy Lang and seconded by Greg Daley to approve the Consent Calendar. Motion passed by the following roll call vote: Lang – aye, Daley – aye, Halldin – aye, Maben – aye Lowell – aye.

A **MOTION** was then made by Susan Halldin and seconded by Wendy Lang to approve **item 9.1.1**, June 24, 2015 Board Minutes. Motion passed unanimously by the following roll call vote: Daley – aye, Halldin – aye, Lang – aye, Lowell – aye. (Maben abstained)

**10.0 ACTION ITEMS – REGULAR AGENDA**

- 10.1 **APPOINT ASSISTANT PRINCIPAL, ROCKLIN INDEPENDENT CHARTER ACADEMY (RICA)** – Superintendent Stock requested that item 10.1 be pulled from the agenda with no candidate recommendations for the position at this time.
- 10.2 **DIRECTOR, FISCAL AND PURCHASING SERVICES** – Superintendent Stock requested that item 10.2 be pulled from the agenda with candidate recommendations for the position at this time.
- 10.3 **APPROVE RESOLUTION 15-16-02, ROCKLIN UNIFIED SCHOOL DISTRICT (RUSD) APPROVING THE COMMUNITY FACILITIES DISTRICT (CFD) NO. 1, CFD NO. 2 AND CFD NO. 3 TAX REPORTS FOR FISCAL YEAR 2014-15 AND LEVYING AND APPORTIONING THE SPECIAL TAX FOR 2015-16 FISCAL YEAR** – Barbara Patterson, Deputy Superintendent Business and Operations, requested Board approval of Resolution 15-16-02: RUSD approving the Community Facilities District (CFD) No. 1, No. 2 and No.3 tax reports for fiscal year 2014-15 and levying and apportioning the special tax for the 2015-16 fiscal school year.

A **MOTION** was made by Greg Daley and seconded by Camille Maben to approve Resolution 15-16-02. Motion passed unanimously.

- 10.4 **BOARD POLICY (BP), ADMINISTRATIVE REGULATIONS (AR) & EXHIBITS (E)** – Request to approve the following Board Policies, Administrative Regulations and Exhibits. (Deborah Sigman)
- 10.4.1 BP 5177 Interdistrict Attendance – Revised
- 10.4.2 AR 5177 Interdistrict Attendance – Revised
- 10.4.3 BP 5116.1 Intradistrict Open Enrollment – Revised
- 10.4.4 AR 5116.1 Intradistrict Open Enrollment – Revised
- 10.4.5 AR 5111.12 Residency Based on Parent/Guardian Employment – Revised

Todd Lowell, at the request of Deborah Sigman, Deputy Superintendent Educational Services, requested that items in 10.4 (Board Policy, Administrative Regulations for Interdistrict Attendance, Intradistrict Open Enrollment, and Residency Based on Parent/Guardian Employment) be pulled from the agenda for review by the Board at a later date.

**11.0 INFORMATION AND REPORTS**

- 11.1 **STATUS OF SUMMER 2015 PROJECTS** - Sue Wesselius, Senior Director Facilities and Operations shared the status of multiple summer projects underway throughout the Rocklin Unified School District including: Proposition 39 (California Clean Energy Jobs Act) projects, deferred maintenance projects; Granite Oaks Middle School Expansion Project; and the addition of one relocatable classroom at Sunset Ranch Elementary School. All projects are on schedule, with the exception of the Granite Oaks Middle School expansion project, which is approximately 2 weeks behind schedule due to the Division of the State Architect (DSA) temporarily holding approval. Staff anticipates DSA approval to come within the next week so that project can begin again.

Comments: Wendy Lang asked if the delay of the Granite Oaks Middle School project would affect parking at Granite Oaks. Wesselius stated that she does not anticipate any parking issues (for staff or parents) due to the delay, and shared that they had anticipated the project to go out to December and had already planned ahead for a scenario such as this.

12.0 **PENDING AGENDA** – No items were placed on the Pending Agenda at this time.

Comments: The Board of Trustees thanked Deborah Sigman, Deputy Superintendent Educational Services, for her excellent work and dedication to Rocklin Unified School District over the past year, especially her expertise on testing and wished her all the best as she moves on to a new career in testing.

13.0 **CLOSED SESSION** – Closed session convened at 7:10 P.M. regarding the following matters:

13.1 *Conference with Legal Counsel – Existing Litigation* as authorized by Government Code section 54956.9

13.2 *Public employee discipline/dismissal/release pursuant* to Government Code section 54957

13.3 *Conference with Labor Negotiators* as authorized by Government Code Section 54957.6

District Representative(s): Roger Stock, Superintendent  
Barbara Patterson, Dep Superintendent, Business an Operations  
Colleen Slattery, Assistant Superintendent, Human Resources

13.4 *Public Employee Performance Evaluation* as authorized by Government Code 54957.

Position: Superintendent

14.0 **RECONVENE TO OPEN SESSION** – President Lowell reconvened the meeting to open session.

15.0 **REPORT OF ACTION TAKEN IN CLOSED SESSION** – No action was taken in Closed Session.

16.0 **ADJOURNMENT**– President Lowell adjourned the meeting at 10:40 P.M.

*Please note that additional information distributed to the Board of Trustees before or during the meeting and not included in the agenda packet can be obtained by calling the District Office at (916) 630-2230.*